**<INSERT ORGANISATION NAME> MEDICATION AUDIT PLAN**

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| **MEDICATION AUDIT PLAN** |
| *Develop a time plan so you know what needs doing and when. All you will need to do for this is to turn the Medication Records to Audit Checklist around. We illustrate this in the Medication Audit Plan below.* |
| **Record** | **Annually** | **3-monthly** | **Monthly** |
| Review the procedure. |  |  |  |
| Review the assessment. |  |  |  |
| Review the risk assessment. |  |  |  |
| Review the care plan. |  |  |  |
| Audit the MAR sheets. |  |  |  |
| Audit the PRN sheets. |  |  |  |